

REGULAR MEETING

January 18, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Conway resident Casimir Wanczyk presenting an Eagle Scout project proposal was present. A few residents also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition of Old Business items #7 – Policies, #8 – At&T and Verizon Tower, #9 – Painting, #10 – New Web Design. Addition of New Business item #14 – Eagle Scout Presentation

Motion to approve minutes from the December 21, 2010 Board meeting as amended. Motion by West. Support by Parsons. Motion passed. Page 2, paragraph #5, 'Michigan Wage and Hour Act' deleted and wording changed to 'Michigan Compiled Laws Public Act 390 of 1978'. Also, the first part of the next sentence, 'The Planning Commission must now be paid monthly' remains intact with the remainder of that paragraph struck from the minutes.

Call to Public brought no response.

Motion to approve township Board of Review members' reimbursement costs to attend county board of review workshop in February. Moved by Parsons. Support by West. Motion passed.

Communications reported from Clerk Dickerson and Supervisor Rife.

Motion to request that Jerry House from the Livingston County Road Commission provide a Five Year Plan for township road projects for Board Members to use as guidance in choosing projects, realizing it would be prone to change as needed. over time. Moved by Parsons. Support by Dickerson. Motion passed. Members will do further research on the heavy maintenance road project bidder eligibility requirements presented for review.

Motion to accept township cemetery landscaping project proposal from Casimir Wanczyk. Moved by West. Support by DeMarais. Motion passed. Township resident and Eagle Scout, Casimir Wanczyk proposed a community landscaping project at one of the township cemetery's that he would like permission to undertake as part of his Scouting development experience.

Motion to participate in state fire insurance withholding program. Moved by West. Support by Parsons. Motion passed.

Motion to approve land division as recommended by planning commission. Moved by Parsons. Support by West. Motion passed.

Motion to approve home occupation ordinance. Moved by West. Support by Parsons. Motion passed.

Motion to table issue of proposed policies on investment, capital assets and fraud risk management to allow township treasurer further research at county. Moved by Rife. Support by West. Motion passed.

Members will do further research into acquiring engineer services related to the AT&T and Verizon tower structure.

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Members will obtain bids for painting the township hall.

Motion to present the zoning ordinances on the township website with breakdown by article, a manner providing easier research for user. Moved by Parsons. Support by West. Motion approved.

Updates provided from planning commission, fire authority, and recreation representative. Planning Commission newly elected officers are John Harless – Chairperson, Dennis Sommers – Vice Chairperson, Londa Horton – Secretary.

Supervisor and Clerk reports provided. Clerk Dickerson read a letter to the township Board of Trustees she prepared with concern for inappropriate behavior displayed during the December 2010 township board meeting and recognized the responsibility for professional behavior from all township officials in the future.

Motion to approve township buy-back of cemetery plots for the same price buyer purchased the plot. Moved by West. Support by Dickerson. Motion passed.

Motion to approve financial report as presented. Moved by West. Support by Parsons. Motion passed.

Motion to pay planning commissioners once a month according to Michigan Compiled Laws PA 390 of 1978. Moved by West. Support by Dickerson. Motion passed.

Motion to set date for Conway Township 2011 Spring Clean-Up Day for Saturday May 7, 2011. Moved by Parsons. Support by West. Motion passed.

Motion to direct Zoning Administrator to investigate an identified list of possible special use permit violations

Motion to approve Planning Commission 2010 Annual Report and submittal to County Planning Commission. Moved by Rife. Support by West. Motion passed.

Motion to table conflict of interest issue until next Board meeting allowing for further research. Moved by Rife. Support by Parsons. Motion passed.

Call ToThe Public brought no response.

Motion to approve December 22, 2010 through January 18, 2011 disbursements as presented. Moved by DeMarais. Support by West. Motion passed. Additional check #7839 - \$49.95 disbursed to *FreedomNet* Solution, #7840 - \$305.00 disbursed to MFM Networks, #7841 - \$49.00 disbursed to Master Media. For a Total Disbursement of **\$20,151.36**

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 9:06 p.m.



Cindy Dickerson
Conway Township Clerk



Kathleen Ruttman
Deputy Clerk

REGULAR MEETING

February 15, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Mr. House to present from the Livingston County Road Commission. ~~Officer~~ Chief Couling to present from the Fowlerville Police Department. A few residents also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Addition to Old Business item #12 – Fowlerville 175th Anniversary Celebration. Addition to New Business #13 – Special Use Construction.

Motion to approve minutes from January 18, 2011 Board meeting as amended. Page 2 Paragraph #13, Sentence beginning ‘Additional check #7839 - \$49.95 disbursed to FreedomNet Solution, #7840 - \$305.00 disbursed to MFM Networks, #7841 - \$49.00 disbursed to Master media for a total disbursement of \$20,151.36.

No response from Call to Public

Communications presented by Supervisor Rife including information from Road Commission, Michigan Chloride Sales, Livingston Animal Control and MTA Michigan Economic Summit.

Mr. House, Livingston County Road Commission, presented information and suggestions resulting from his research to aid the township in making decisions for 2011 township road projects.

~~Officer~~ Chief Couling updated members on liaison officer activities.

Motion for Resolution #2011-02-15-04 that Conway township participate in the state fire insurance program with an escrow account at Citizens Bank. Moved by Dickerson. Support by West. Motion passed. Resolution #2011-02-15-04 that Conway Township enter into the state fire insurance program with an escrow account at Citizens Bank to read:

WHEREAS, the provisions of Act 495 of the Public Act of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate the Township of Conway health or safety standards; and

WHEREAS, the Township of Conway has determined that participation in said program would protect and promote the public health, safety and welfare and wish to be included in the list of participating municipalities published by the Commissioner of Insurance; and

WHEREAS, the Township of Conway desires to implement all procedures necessary to administer said program by designating the Township official responsible for administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the Township of Conway does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply

the provisions of Section 2845 or Section 2227 to all property within the Township of Conway.

2. That the Township of Conway official responsible for the administration of Section 2845 or 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated as follows:
3. That the Township of Conway Official shall establish an escrow account with Citizens Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2845 or 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest bearing account.

Roll call vote: Dickerson – Aye, Parsons – Aye, DeMarais – Aye, West - Aye, Rife – Aye.

Motion for Resolution #2011-02-15-01 that Conway Township Wind Energy Ordinance go into effect March 15, 2011. Moved by Dickerson. Support by Parsons. Motion passed. Resolution #2011-02-15-01 that Conway Township Wind Energy Ordinance effective March 15, 2011 is to read:

I, Cindy Dickerson, Conway Township Clerk, hereby certify that this administrative Conway Township Wind Energy Ordinance to go into effect March 15, 2011 was approved by Resolution Roll Call vote by the Conway Township Board at a regular meeting held on February 15, 2011.

Roll call vote: Parsons – Aye, Rife – Aye, Dickerson – Aye, West – Aye, DeMarais – Aye.

Motion for Resolution #2011-02-15-02 that Conway Township Parcel Division Ordinance go into effect March 15, 2011. Moved by Dickerson. Support by DeMarais. Motion passed. Resolution #2011-02-15-02 that Conway Township Parcel Division Ordinance effective March 15, 2011 is to read:

I, Cindy Dickerson, Conway Township Clerk, hereby certify that this administrative Conway Township Parcel Division Ordinance to go into effect on March 15, 2011 was approved by Resolution Roll Call vote by the Conway Township Board at a regular meeting held on February 15, 2011.

Roll Call Vote: West – Aye, Dickerson – Aye, Rife – Aye, Parsons – Aye, DeMarais – Aye.

Motion for Resolution #2011-02-15-03 that Conway Township Home Occupation Ordinance go into effect March 15, 2011. Moved by Dickerson. Support by Rife. Motion passed. Resolution #2011-02-15-03 that Conway Township Home Occupation Ordinance effective March 15, 2011 is to read:

I, Cindy Dickerson, Conway Township Clerk, hereby certify that this administrative Conway Township Home Occupation Ordinance to go into effect on March 15, 2011 was approved by Resolution Roll Call vote by the Conway Township Board at a regular meeting held on February 15, 2011.

Roll Call Vote: Rife – Aye, DeMarais – Aye, West – Aye, Parsons – Aye, Dickerson – Aye.

Motion to establish a minimum of one hundred dollars (\$100.00) taxable value on personal and real properties. Moved by West. Support by Dickerson. Motion passed.

Members discussed the following issues: conflict of interest, township hall painting, engineering and contract services related to Verizon Wireless and AT&T towers, township hall maintenance including broken window, parking lot light replacement and asphalt repair.

Motion to transfer a total of \$38,933.66 from the Appropriations to Other funds with \$35,794.86 going to Highways and \$3,138.80 going to Attorney & Legal Fees in township 2010/2011 budget. Moved by Dickerson. Support by West. Motion passed.

Motion to appropriate five hundred dollars (\$500.00) for the Fowlerville 175th Anniversary Celebration. Moved by Parsons. Support by DeMarais. Motion passed.

Supervisor Rife notified members of an emergency land use permit issued as a result of a fire in our township leaving livestock housed there without water.

Updates provided from planning commission, zoning, and fire authority.

Supervisor and Clerk reports presented to members. Supervisor Rife invited interested members to upcoming gas line safety class.

Motion to approve financial report as presented by Treasurer DeMarais. Moved by Rife. Support by West. Motion passed.

Motion to designate the second Saturday in May as the annual township spring clean-up day.

Motion to table discussion of township officials' wages until next year budget planning process begins. Moved by Parsons. Support by West. Motion passed.

Call to the public response from resident Herman Yost relaying information about the community emergency response team programs.

Motion to approve disbursements as presented by Clerk Dickerson. Moved by West. Support by DeMarais. Motion passed. Check #'s 7842 – 7876 totaling \$16,890.47.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 9:32 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING

March 15, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Several residents also present.

Motion to approve agenda as amended. Moved by West. Support by DeMarais. Motion passed. Additions: H. Old Business Item #14 – Chloride, I. New Business Item #13 – 2011-12 Meeting Schedule and Item #14 – Planning Commission By-Laws.

Motion to approve minutes from the February 15, 2011 Board meeting as amended. Moved by DeMarais. Support by West. Motion passed. Change attendee from the Fowlerville Police Department from Officer Couling to Chief Couling.

Public Hearing and Special Board meeting regarding 2011/2012 proposed budget rescheduled to Thursday March 31, 2011 at 7:00 p.m.

Call to public brought no response.

Supervisor Rife and Clerk Dickerson presented communications information.

A 2011 road bid package will be prepared to present as an agenda item at the March 31, 2011 Special Board meeting.

Motion, as amended, to approve Verizon Wireless tower project to include an annual maintenance agreement, fire chief approval, \$5,000 bond for administrative duties, and \$40,000 bond for tower removal. Moved by Dickerson. Support by DeMarais. Motion passed with roll call vote: West – Aye, Rife – Aye, Dickerson – Aye, DeMarais – Aye, Parsons – Aye.

Motion to table decision regarding AT&T Wireless tower project pending township ordinance compliance. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to not engage engineer service to inspect wireless tower project. Moved by Parsons. Support by West. Motion passed with 4 aye votes and 1 nay vote.

Motion to pay Conway Township Planning Commission members as follows: Chairperson - \$85.00 per meeting, Secretary - \$80.00 per meeting, and remaining members \$65.00 per meeting. Moved by Rife. Support by West. Motion passed with roll call vote: West – Aye, Parsons – Aye, Dickerson – Aye, DeMarais – Aye, Rife – Aye.

Motion to pay Conway Township Election Chairperson \$10.00 per hour. Moved by Dickerson. Support by West. Motion passed with roll call vote: DeMarais – Aye, Rife – Aye, Dickerson – Aye, West – Aye, Parsons – Aye.

Motion to adjust 2010-2011 budget by transferring \$9,404.52 from Drain-At-Large budget item to cover overdrafts in Township Board, Supervisor's Office, Attorney & Legal Fees, Building and Grounds, and Assessor budget items. Moved by Dickerson. Support by DeMarais. Motion passed with roll call vote: Rife – Aye, Parsons – Aye, Dickerson – Aye, West – Aye, DeMarais – Aye.

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Township Park Lot agenda item tabled until April Board meeting with more information provided.

Motion to procure service from North Star Paint Company as presented in their bid to paint township hall. Moved by Rife. Support by Parsons. Motion passed.

Table agenda items Fee Schedule, Conflict of Interest, Investment Policy, and Capital Asset Policy until April meeting.

Motion to table agenda item Dog License-Letter until April Board meeting. Moved by DeMarais. Support by West. Motion passed. Supervisor Rife will investigate the matter further.

Motion to use services from Michigan Chloride company for 2011 township road dust control. Moved by Rife. Support by West. Motion passed.

Members discussed township service needs from zoning administrator. Supervisor Rife will ask zoning administrator to attend April Board meeting.

Update reports provided from Planning Commission, Fire Authority, Recreation representative, Supervisor, and Clerk.

Motion to approve financial report as presented. Moved by Parsons. Support by West. Motion passed.

Motion to post request for lawn mowing bids in newspaper. Moved by Rife. Support by West. Motion passed.

Members discussed methods for recognizing long-term township service commitments from township residents as part of a historical preservation effort. DeMarais will provide further information

Motion for Resolution #2011-03-15-01 that Conway Township agrees to collect 100% of the total school non-homestead property taxes as certified by the School District for levy on July 1, 2011 on property located within the Township. Interest earned on said taxes will be retained by the township. Moved by DeMarais. Support by Dickerson. Motion passed with roll call vote: Dickerson – Aye, Rife – Aye, DeMarais – Aye, Parsons – Aye, West – Aye.

Motion for Resolution #2011-03-15-02 as follows: Be it resolved that the Township of Conway, will implement a minimum taxable value for any and all future property tax bills and will begin with the tax year of 2011. This minimum taxable value will be in the amount of \$100.00 and shall apply to personal and physical property. Moved by DeMarais. Support by West. Motion passed with roll call vote: West – Aye, Rife – Aye, Dickerson – Aye, DeMarais – Aye, Parsons – Aye.

Motion to accept 2011-2012 meeting date schedules for township Planning Commission and Board of Trustees. Moved by West. Support by Parsons. Motion passed.

Planning Commission By-Laws agenda item to be discussed following Planning Commission review.

REGULAR MEETING
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Call to Public response from resident Herman Smith Yost with comment regarding quality of ordinance presentation in newspaper.

Motion to approve disbursements as amended. Moved by West. Support by Parsons. Motion passed. Check #7877 - #7914 totaling \$27,427.73. Void Check #7910.

Motion to adjourn meeting. Moved by Parsons. Support by DeMarais. Motion passed. Meeting adjourned at 9:51 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

SPECIAL MEETING

March 31 2011

Time: 7:00 pm

Meeting called to order by Supervisor Rife at 7:00 pm. DeMarais, Parsons, Rife, West and Dickerson present. Several residents also present.

Motion by DeMarais to amend 2010-2011 budget by \$538.72, seconded by Parsons. Motion carried.

Motion by Parsons to approve 2011-2012 budget as amended, seconded by West. Roll call vote:

DeMarais – Aye, Parson – Aye, West – Aye, Dickerson – Aye, Rife Aye.

Motion carried

Motion by Parsons to review 2011 Road Bid documents at the April 19th meeting, seconded by Dickerson. Motion Carried

Call to the Public – Resident Herm Yost had a question regarding the budget.

Motion by Parsons to adjourn at 7:54, seconded by DeMarais. Motion carried.



Cindy Dickerson

Conway Township Clerk

REGULAR MEETING

April 19, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents also present.

Motion to approve agenda as amended. Moved by Parsons. Support by DeMarais. Motion passed. Additions: H. Old Business Item #9 – Windows, Item #10 – Mrs. Bailey's Dogs, Item #11 – Eagle Scout Project, I. New Business Item #15 – Junk Vehicles and Garbage, Item #16 – Money for Eagle Scout Project.

Motion to approve minutes from the March 15, 2011 Board meeting as amended. Moved by Parsons. Support by Rife. Motion passed. Change under Call to Public response from resident Herman Yost instead of Herman Smith.

Motion to approve minutes from March 31, 2011 Special meeting. Moved by Parsons. Support by DeMarais. Motion passed.

Call to Public for agenda items brought no response.

Communications reported by Supervisor Rife and Clerk Dickerson.

Motion to proceed with the Livingston County Road Commission for 2011 township road repair project on Chase Lake Road from Fowlerville Road west to Gregory Road as previously discussed. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to obtain information from Livingston County Road Commission regarding possibility of building paved approaches to roads leading onto Fowlerville Road similar to others in our township and to include cost. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to place advertisement in newspaper for bids to do 2011 township road repair projects. Moved by West. Support by DeMarais. Motion passed.

Parking lot issue tabled for further research to present to Board.

Motion to enter into contract with Anna's Lawn Prep for 2011 seasonal lawn mowing services, with agreement specifying no mowing or charges during low growth dry periods. Moved by Parsons. Support by West. Motion passed.

Members discussed methods to recognize and preserve township matters of historical significance.

Motion for Resolution #2011-04-19-03 as follows: Be it resolved that Conway Township Investment Policy required by Act 20 PA 1943 as amended is to be approved. Moved by DeMarais. Support by Dickerson. Motion passed with roll call vote: Rife – Aye, Parsons – Aye, DeMarais – Aye, West – Aye, Dickerson – Aye.

Motion for Resolution #2011-04-19-04 as follows: Be it resolved that Conway Township Capital Assets Policy is to be approved. Moved by DeMarais. Support by Dickerson. Motion passed with roll call vote: Dickerson – Aye, West – Aye, Rife – Aye, DeMarais – Aye, Parsons – Aye.

Motion for Resolution #2011-04-19-05 as follows: Be it resolved that Conway Township Standard of Ethics Policy is to be approved. Moved by DeMarais. Support by Parsons. Motion passed with roll call vote: Parsons – Aye, West – Aye, Dickerson – Aye, Rife – Aye, DeMarais – Aye.

Motion to obtain services from Kosin's Glass for window repair at a cost of \$134.50 excluding tax. Moved by Parsons. Support by West. Motion passed.

Supervisor Rife reported that a letter had been sent to the Bailey residence regarding dog concerns. Clerk requested copies of all letters with concerns that are sent to township residents for her files.

Motion to appropriate \$400.00 towards Casimir Wanczyk's Eagle Scout project at the Benjamin cemetery. Moved by Dickerson. Support by West. Motion passed. Scout Wanczyk provided a progress report to members.

Zoning Administrator report presented by Supervisor Rife.
Recreation Representative update presented by Clerk Dickerson.

Motion to send letter from township to Tex Body, township resident, with a reminder of the conditions in his Special Use Permit. Moved by Parsons. Support by DeMarais. Motion passed.

Update reports provided from Planning Commissioner John Harless, and Fire Authority representative Eric West.

Update reports presented by Supervisor Rife and Clerk Dickerson.

Motion to accept financial report, with adjusted dates, as presented by Treasurer Kathy DeMarais.

Motion to approve waiver for special use permit for Cindy Dickerson on Allen Road. Moved by Parsons. Support by West. Motion passed.

Table 2012 Road Millage discussion until May Board meeting. Clerk Dickerson will gather information regarding proper verbage.

Motion to advertise in newspaper for bids to do landscaping on township hall grounds. Moved by Parsons. Support by DeMarais. Motion passed.

Members reviewed the 2011 Citizen Survey.

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Clerk Dickerson presented information to the Board from township Assessor regarding county changes in implementing land divisions and how the taxes are billed during the year of application.

Motion to use services from First National Bank, Chase Bank and Citizens Bank for depositing township funds. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to purchase software program at a cost of \$590 and support services at a cost of \$120 annually from BS&A to perform dog licensing program. Moved by DeMarais. Support by Parsons. Motion passed.

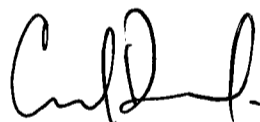
Members discussed ordinance violation on Nicholson Road with junk vehicles and garbage. Supervisor Rife will send resident a letter of concern regarding this issue.

Call to the Public included information presented by resident Herm Yost about county-wide future planning efforts through the Livingston County Strategic Planning group.

Members discussed township zoning administrator duties. Member Parsons suggested developing a written agreement between the zoning administrator and township board identifying responsibilities and expectations in performing the job.

Motion to approve disbursements as amended. Moved by West. Support by Parsons. Motion passed. Add check #7953 to Eagle Scout Troop #323 in the amount of \$400.00. Check #7915 through #7953 totaling \$14,142.41.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 9:43 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

SPECIAL MEETING

May 10 2011

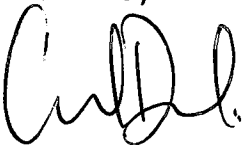
Time: 1:00 pm

Meeting called to order by Supervisor Rife at 1:00 pm. DeMarais, Rife, West and Dickerson present, Parsons Absent. No residents present.

Motion by West to have Klaus Gardening Service do the Hall and Cemeteries lawns for the 2011 season DeMarais, seconded by DeMarais. 3 ayes 1 nay Motion carried.

Motion by West to adjourn at 1:04, seconded by DeMarais. Motion carried.

Cindy Dickerson
Conway Township Clerk



REGULAR MEETING

May 17, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Chief Couling to present from the Fowlerville Police Department. A few residents also present.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Additions: F. Call to Public – Chief Couling to present School Liaison Officer support request, I. New Business – Item #9 – Recreation Budget and Item #10 – Mens Bathroom.

Motion to approve minutes from April 19, 2011 Board meeting. Moved by Parsons. Support by West. Motion passed.

Motion to approve minutes from May 10, 2011 Special meeting. Moved by West. Support by DeMarais. Motion passed.

Call to the Public included presentation from Chief Couling, Fowlerville Police Department, requesting continued township support to finance school liaison officer position for another year.

Motion that Conway Township intends to contribute another year of funding support for the school liaison officer position in the same amount as last year **providing that the position is funded by the school board**. Moved by Parsons. Support by DeMarais. Motion passed.

Communications report provided by Clerk Dickerson included fire report for April. Communications report provided by Supervisor Rife.

Motion to enter into contract with Culver Excavating for 2011 Marsh Road project with \$98,000 base bid. Moved by Parsons. Support by West. Motion passed.

Motion to enter into contract with Parsons Construction for 2011 Mohrle Road project with \$145,000 base bid. Moved by Parsons. Support by DeMarais. Motion passed.

Discussion of paving gravel road approaches in the township was tabled.

Township parking lot repair effort will continue with obtaining estimates from paving companies.

Motion to submit changes in Planning Commission by-laws to township attorney for review, including compliance with liaison and member voting rules. Moved by West. Support by Rife. Motion passed.

Motion to enter into contract with The Grounds Crew for 2011 landscaping services at their bid price. Moved by West. Support by Parsons. Motion passed.

Zoning Administrator report provided by Jeff Soli. He will be notified of future Planning Commission or Board meetings involving subject matter pertinent to his position and when attendance would be beneficial.

Planning Commission report provided by Commissioner Bowdoin. The Commission recommends the Board hire an outside consultant to provide support during the developing communication tower projects in the township.

REGULAR MEETING

May 17, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Chief Couling to present from the Fowlerville Police Department. A few residents also present.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Additions: F. Call to Public – Chief Couling to present School Liaison Officer support request, I. New Business – Item #9 – Recreation Budget and Item #10 – Mens Bathroom.

Motion to approve minutes from April 19, 2011 Board meeting. Moved by Parsons. Support by West. Motion passed.

Motion to approve minutes from May 10, 2011 Special meeting. Moved by West. Support by DeMarais. Motion passed.

Call to the Public included presentation from Chief Couling, Fowlerville Police Department, requesting continued township support to finance school liaison officer position for another year- providing that the position is funded by the school board.

Motion that Conway Township intends to contribute another year of funding support for the school liaison officer position in the same amount as last year. Moved by Parsons. Support by DeMarais. Motion passed.

Communications report provided by Clerk Dickerson included fire report for April. Communications report provided by Supervisor Rife.

Motion to enter into contract with Culver Excavating for 2011 Marsh Road project with \$98,000 base bid. Moved by Parsons. Support by West. Motion passed.

Motion to enter into contract with Parsons Construction for 2011 Mohrle Road project with \$145,000 base bid. Moved by Parsons. Support by DeMarais. Motion passed.

Discussion of paving gravel road approaches in the township was tabled.

Township parking lot repair effort will continue with obtaining estimates from paving companies.

Motion to submit changes in Planning Commission by-laws to township attorney for review, including compliance with liaison and member voting rules. Moved by West. Support by Rife. Motion passed.

Motion to enter into contract with The Grounds Crew for 2011 landscaping services at their bid price. Moved by West. Support by Parsons. Motion passed.

Zoning Administrator report provided by Jeff Soli. He will be notified of future Planning Commission or Board meetings involving subject matter pertinent to his position and when attendance would be beneficial.

Planning Commission report provided by Commissioner Bowdoin. The Commission recommends the Board hire an outside consultant to provide support during the developing communication tower projects in the township.

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Update report provided by fire authority representative Eric West.

Update report provided by recreation representative Mike Stock, including budget review.

Motion to approve recreation budget for upcoming year. Moved by Parsons. Support by West. Motion passed.

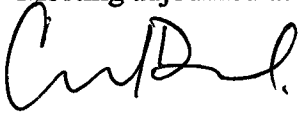
Update reports presented by Supervisor Rife and Clerk Dickerson.

Motion to accept financial report. Moved by West. Support by Parsons. Motion passed.

Motion for Supervisor Rife to contact the Livingston County Department administering the Neighborhood Stabilization Program regarding the removal of a house on Allen Road. Moved by Dickerson. Support by West. Motion passed. Clerk Dickerson will provide Supervisor Rife with address information for the house on Allen Road.

Motion to approve disbursements as amended. Moved by West. Support by Parsons. Motion passed. Add check #7956 to Postmaster in the amount of \$160.00. Check #7953 through #7993 totaling \$15,569.73.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 8:58 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING

June 21, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents also present.

Motion to approve agenda as amended. Moved by Rife. Support by West. Motion passed. Additions: I. New Business Item #11 – Generator Maintenance, Item #12 – Cemeteries, Item #13 – Floors, Item #14 – MTA Seminar.

Motion to approve minutes from May 17, 2011 Board meeting as amended. Moved by West. Support by Parsons. Motion passed. Amended in Paragraph 5 – Call to Public included presentation from Chief Couling, Fowlerville Police Department, requesting continued township support to finance school liaison officer position for another year **providing that position is funded by school board.**

Communications report provided by Supervisor Rife and Clerk Dickerson.

Motion to endorse Chet Dietrich as Grand Marshall representing Conway Township in the Fowlerville Fourth of July Parade. Moved by Parsons. Support by Dickerson. Motion passed.

Supervisor Rife provided progress report on township road repair projects. He notified members that the Neighborhood Stabilization Program has been cancelled due to lack of funding.

Motion to pay contractors for road repair services upon receipt of approval for the completed project from the county Road Commission. Moved by Rife. Support by West. Motion passed.

Motion to rescind the current purchasing policy for the purpose of township parking lot repair. Moved by Parsons. Support by DeMarais. Motion to amend previous motion to include contingent upon approval from township attorney. Moved by Rife. Support by Parsons. Motion passed.

Motion to appoint resident Mike Stock to position of alternate member of township Zoning Board of Appeals. Moved by West. Support by Rife. Motion passed.

Motion for Supervisor Rife to send letter to Sober Road resident regarding progress of clean up efforts on burned-out home. Moved by DeMarais. Support by West. Motion passed.

Update reports provided by Clerk Dickerson including Zoning Administrator update, Dennis Bowdoin -Planning Commission, Eric West - Fire Authority, and Mike Stock - Recreation Representative, and Supervisor Rife. Members received a preliminary draft report on the Citizens Survey.

Motion for Supervisor Rife to send letters to two township residents regarding unresolved hobby kennel violations to include deadline date for response in effort to comply with ordinances. Moved by Parsons. Support by West. Motion passed.

Motion to accept financial report. Moved by West. Support by Parsons. Motion passed.

REGULAR MEETING
June 21, 2011

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Motion to renew contract with Livingston Economic Development Council and pay \$1,000.00 for 2011-2012. Moved by Dickerson. Support by West. Motion passed.

Motion to approve Kubiak land division # 47 01 32 100 002. Moved by West. Support by Rife. Motion passed.

Motion to approve hall floor maintenance service to be done over the Labor Day weekend. Moved by West. Support by Parsons. Motion passed.

Motion to approve reimbursement expense for Board member Parsons to attend MTA seminar on ordinances in July. Moved by DeMarais. Support by Dickerson. Motion passed.

Call to Public twice brought no response.

Motion to approve disbursements as amended. Moved by DeMarais. Support by West. Motion passed. Add check #8024 to Livingston Economic Development Council in the amount of \$1,000.00. Check #7994 through #8024 totaling \$33,867.72.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed.
Meeting adjourned at 8:37 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING

July 19, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents also present.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Additions: I. New Business Item #11 – Fowlerville Recreation Billing, Item #12 – MTA Ordinance Workshop Report – Larry Parsons.

Motion to approve minutes from June 21 Board meeting. Moved by DeMarais. Support by Dickerson. Motion passed.

No response to Call to Public.

Communications report provided by Clerk Dickerson.

Supervisor Rife provided a progress report on 2011 township road projects.

Members discussed actions necessary to move forward with parking lot repair, further efforts to contact resident regarding issue at 8377 Sober Road, abandoned homes, and zoning administrator efforts to resolve resident hobby kennel issue.

Motion for Resolution #2011-07-19-01 as follows: Be it resolved that Conway Township Purchasing, Contracts and Bidding Policy as amended is to be approved. Moved by Dickerson. Support by West. Motion passed with roll call vote: Parsons – Aye, West – Aye, Rife – Nay, Dickerson – Aye, DeMarais – Aye.

Zoning administrator report provided by Jeff Soli included plans to check on a pole barn built on Nicholson Road. He noted the township ordinances do not specifically address some of the complaints he receives.

Commissioner Bowdoin provided an update from the Planning Commission including Cole property land division recommendation, and Master Plan activity.

Fire Authority report provided by West.

Motion to pay 2010-2011 Fowlerville Recreation bill contingent upon clarification of 2% administrative fee. Moved by Rife. Support by West. Motion passed.

Supervisor report included discussion and direction regarding several township residences with ordinance compliance issues, including clean-up. Zoning Administrator Soli will visit the residences on Fowlerville Road and Mohrle Road with vehicle issues and follow-up with violation tickets if necessary.

Clerk Dickerson provided an update including a need to replace air conditioning compressors, window repair, and establishment of township cemetery committee. The property owner next to the Miller Cemetery on Stow Road has agreed to an easement allowing township access to the cemetery and Paul Harmon will facilitate this.

REGULAR MEETING
July 19, 2011

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Motion to approve financial report as presented by treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion to approve Cole property land division parcel #47 01 10 200 002 pending clarification of number of splits and where splits transfer to. Moved by Parsons. Support by West. Motion passed.

Board member Parsons provided information gained at MTA workshop about writing, enacting and enforcing township ordinances. Thorough documentation, having procedures in place for handling civil infractions, and efforts to avoid going through the court system are emphasized.

No response to Call to Public.

Motion to approve disbursements as presented. Moved by DeMarais. Support by West. Motion passed. Check # 8025 through #8064 totaling \$23,859.20.

Motion to adjourn meeting. Moved by Rife. Support by DeMarais. Motion passed. Meeting adjourned at 8:31 p.m.

Cindy Dickerson, Conway Township Clerk

Kathleen Ruttman, Deputy Clerk

REGULAR MEETING
July 19, 2011

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Motion to approve financial report as presented by treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion to approve Cole property land division parcel #47 01 10 200 002 pending clarification of number of splits and where splits transfer to. Moved by Parsons. Support by West. Motion passed.

Board member Parsons provided information gained at MTA workshop about writing, enacting and enforcing township ordinances. Thorough documentation, having procedures in place for handling civil infractions, and efforts to avoid going through the court system are emphasized.

No response to Call to Public.

Motion to approve disbursements as presented. Moved by DeMarais. Support by West. Motion passed. Check # 8025 through #8064 totaling \$23,859.20.

Motion to adjourn meeting. Moved by Rife. Support by DeMarais. Motion passed. Meeting adjourned at 8:31 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**August 16, 2011****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, Parsons and DeMarais present. A few residents also present.

Motion to approve agenda. Moved by West. Support by DeMarais. Motion passed.

Motion to approve minutes from July 19, 2011 Board meeting. Moved by DeMarais. Support by West. Motion passed.

No response to Call to Public for agenda items.

Communications reported from Clerk Dickerson and Supervisor Rife.

Motion to approve funds for Supervisor Rife to attend two days of the Michigan Township Association Fall Educational Conference to register by September 10, 2011 for cost savings with the early bird special. Moved by West. Support by Parsons. Motion passed.

Members discussed parking lot repair. Supervisor Rife will ask township attorney to provide written recommendation regarding bid process for this project. Should attorney recommend advertising bids for the project an ad should then be placed in the paper. Supervisor will obtain repair and bid information from three contractors to provide at the September Board meeting.

Supervisor Rife provided updates on 2011 road repair projects and property concerns at 8377 Sober Road, Bailey hobby kennel, and 8614 Allen Road.

Clerk Dickerson provided information on Planning Commission By-Law update process.

Clerk introduced a complaint form for Board member review in effort to move forward with establishing ordinance enforcement policy and procedures. Members recognized the importance of establishing a thorough system as a resource should issues escalate to the point where township documentation is necessary.

Updates provided by planning commissioner Bowdoin and fire authority representative West.

Supervisor and Clerk reports provided. Planning Commissioner Harless will be asked to provide Board with plans to create an outdoor park area on township grounds.

Motion to approve legal counsel in proceeding with removal of filled oil drums at abandoned home on Lovejoy Road. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve financial report as presented by treasurer DeMarais. Moved by Parsons. Support by West. Motion passed.

Members discussed special use permit for Freedom Net at Leo Bonish residence.

REGULAR MEETING
August 16, 2011

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Motion to approve Board member Parsons replacing broken plastic electric floor outlets in hall with brass outlets. Moved by Rife. Support by DeMarais. Motion passed.

Call to Public brought forth concerns from Chase Lake Road resident regarding water running onto his property as a result of a newly installed culvert. Also concern about identifying the source of the problem creating recurring plugged drainage ditch resulting in resident assessment for clean-out.

Motion to approve disbursements as presented. Moved by West. Support by DeMarais. Motion passed. Check #8065 through #8092 totaling \$115,997.56.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 9:02 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**September 20, 2011****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Representatives from Freedom Net company along with a few residents in the audience.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Agenda Item I. New Business #11 was deleted.

Motion to approve minutes from August 16, 2011 Board meeting. Moved by West. Support by Parsons. Motion passed.

At 7:40 p.m. the Public Hearing regarding a special use permit for Freedom Net broadband tower in Conway Township began. Residents at the meeting offered support for the service. Freedom Net representatives expressed appreciation for the resident's support and positive working relationship with the township on this project.

Motion to close public hearing. Moved by Parsons. Support by DeMarais. Motion passed. Public Hearing closed at 7:55 p.m.

No response to Call to Public.

Clerk Dickerson requested Board members complete the life insurance beneficiary form she provided to them.

Motion to allow resident Leo Bonish to proceed with a special use permit to allow Freedom Net use of his tower. Moved by Parsons. Support by West. Motion passed.

Motion to delay action on township hall parking lot repair until next spring. Moved by West. Support by DeMarais. Motion passed.

Motion to request township attorney send letter regarding ordinance violation issue to property owners at 8377 Sober Road. Moved by Parsons. Support by West. Motion passed.

Motion to request that Supervisor Rife send Show-Cause notice to Mrs. Bailey regarding the hobby kennel explaining why township ordinances require her to apply for a special use permit, request that she make arrangements to be placed on the agenda for the next Board meeting regarding this issue, require her presence at that meeting and inform her that without this cooperation, the township intends to turn the matter over to legal counsel. Moved by Parsons. Support by West. Motion passed.

Motion to request township attorney send letter to owners of 8614 Allen Road regarding ordinance violation issues. Moved by Parsons. Support by DeMarais. Motion passed.

Members recognized the Nicholson Road neighbor dispute regarding issues including junk in yard, construction of a pole barn and shared driveway has become a civil matter and the township is no longer involved.

Motion to approve purchase of four door stoppers for front hall doors. Moved by West. Support by Rife. Motion passed. Board member Parsons will take care of this task..

Motion to initiate use of newly-created township complaint form as part of the ordinance enforcement process. Moved by West. Support by Parsons. Motion passed.

Supervisor Rife provided update of road improvement project progress. Members expressed concern for Chase Lake Road project delay.

Motion to forego the third chloride application on township roads this season. Moved by Parsons. Support by DeMarais. Motion passed. Clerk Dickerson will move forward to ensure the road improvement and dust control millage information is ready for the primary vote in August, 2012.

Members addressed confusion regarding the special use permit status of the Ott and Body township home businesses. A public hearing will take place at the October 18, 2011 Board meeting regarding the permit for the Ott property as they have applied and paid for the special use permit process. Supervisor Rife will send a letter to the Body residents explaining the need for special use permit process and providing direction for them to complete the process. A copy of this letter to Clerk Dickerson.

Motion to withhold payment to zoning administrator pending updating of all outstanding back-logged permits. Moved by Parsons. Support by DeMarais. Zoning Administrator update report presented by Supervisor Rife.

Update reports provided from Planning Commission, Fire Authority, Recreation Representative, and Clerk. Supervisor Rife was asked to look into a recent ordinance complaint on Owosso Road.

Motion to accept financial report as presented by treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion that Supervisor Rife send letter to property owner at 6096 Gregory Road regarding safety hazard issue, requesting a report on plans to take care of the problem. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve funds for one additional Planning Commission meeting each month to complete the task of updating the master plan. Moved by Parsons. Support by West. Motion passed.

Clerk Dickerson will place an ad in the paper regarding snow removal bids for the upcoming winter season and include notice that only bids completely filled out using the designated Conway Township form will be considered.

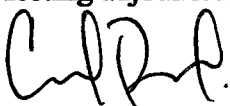
Motion to approve PA 116 request from Kubiak Farms for Chase Lake Road property. Moved by Dickerson. Support by Parsons. Motion passed.

Call to Public included input from resident Herman Yost with his recollection from past township meeting activity regarding the Ott and Body home businesses.

Motion to accept disbursements as presented. Moved by West. Support by DeMarais. Motion passed. Check #8093 through #8129 totaling \$42,814.54.

Motion for Supervisor to send letter to owner of 7227 Lovejoy Road property regarding discarded oil barrels following direction provided from township attorney. Moved by DeMarais. Support by Parsons. Motion passed.

Motion to adjourn meeting. Moved by West. Support by Demarais. Motion passed. Meeting adjourned at 8:48 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**October 18, 2011****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Several residents were also in attendance.

Motion to approve agenda as presented. Moved by Parsons. Support by West. Motion passed.

Motion to approve minutes from September 20, 2011 as presented. Moved by Parsons. Support by West. Motion passed.

At 7:32 p.m. the Public Hearing Opened regarding a Special Use Permit for Ott Trucking Company. No response from the public.

Public Hearing Closed by Supervisor Rife at 7:34 p.m.

No response to Call to Public for agenda items.

Supervisor Rife and Clerk Dickerson relayed pertinent communications.

Motion to approve Special Use Permit for Ott Trucking Company. Moved by West. Support by DeMarais. Motion passed.

Motion to return \$150 Special Use Permit fee received by Township to Ott Trucking Company in recognition of the Township's responsibility for an incomplete process when the special use request originated a few years ago.

Motion to contract with Anna's Lawn Prep company for snow removal services 2011-2012 season. Moved by West. Support by Parsons. Motion passed.

Motion to ask Planning Commission to initiate process to adopt three ordinances for guidance in dealing with unacceptable property conditions as recommended by township attorney. Moved by Parsons. Support by Rife. Motion did not pass with 4 Nay votes and 1 Aye vote. Members discussed township options in dealing with unacceptable property conditions in a consistent manner. Members will review Brighton's ordinance and Clerk Dickerson will gather more information at the Clerks' meeting.

Motion for township attorney to send letters to Sober Road and Allen Road residents regarding property condition issues. Motion withdrawn.

Motion for township attorney to send letter to Bailey residence regarding ongoing ordinance noncompliance of hobby kennels. Moved by Parsons. Support by West. Motion passed. A neighbor of the hobby kennel property in the audience commented that he did not experience any problems.

Motion to not require a Special Use Permit for Body residence. Moved by West. Support by DeMarais. Motion passed. Members suggested removing equipment located near the pond.

Updates provided from Zoning Administrator, Planning Commissioner, and Fire Authority. Zoning Administrator was asked to attend the next Planning Commission meeting and the next Board meeting.

Clerk and Supervisor reports provided to members. Supervisor report included recommendation from township attorney to send letter to Gregory Road resident regarding property condition with possible safety issues. Supervisor reported his stop at 6767 Robb Road residence regarding garbage complaint and no one came to door so he left a business card.

Motion to accept financial report as presented by treasurer DeMarais. Moved by Parsons. Support by West. Motion passed.

Motion to approve funds up to \$2,000 through the end of the current budget year for headstone repairs at the Benjamin Cemetery. Moved by West. Support by Parsons. Motion passed.

Motion for Resolution 2011-10-18-01 of Intent Opposing Incorporation as a Charter Township.

WHEREAS, the Township Clerk has been notified by the Secretary of State of the State of Michigan that Conway Township has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, and notice of that notification was duly published in the News and Views a newspaper of general circulation in the township, as required by law, and

WHEREAS, under the provisions of MCL 42.3a, the Township is eligible to be incorporated as a charter township by resolution of the Township Board, and

WHEREAS, after notification is received by the clerk, the township board may adopt, by a majority vote, a resolution opposed to incorporation, and

WHEREAS, the Township Board does not desire to incorporate as a charter township,

NOW, THEREFORE, in consideration of the foregoing, IT IS HEREBY RESOLVED that the Township Board does hereby declare its intent to not incorporate Conway Township as a charter township.

Motion was made by Clerk Dickerson, seconded by West, to adopt the foregoing resolution. Motion passed with roll call vote: West – Aye, Parsons – Aye, DeMarais – Aye, Dickerson – Aye, Rife – Aye.

Clerk Dickerson will gather information for the next meeting pertaining to hiring a handy man to do occasional miscellaneous maintenance work at the hall.

Motion to table discussion of agenda item I.14.- clarification of Section 6.06, Building Types until November Board meeting. Moved by Rife. Support by DeMarais. Motion passed.

Call to the Public comment from resident Herman Yost recalling his experience of building a pole barn on his property to store his tools and materials prior to building his home.

Resident Bob Carusi asked when Chase Lake Road improvement would be completed and Supervisor Rife said it would be completed in the spring.

REGULAR MEETING
October 18, 2011

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Resident Dwayne Gross provided pictures of the 6767 Robb Road residence showing the extent of the garbage problem.

Resident Larry Greschover reported missing road signage at the intersection of Sherwood and Robb Roads.

Motion to approve funds up to \$50 for purchase of LED manual by Clerk Dickerson. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to accept disbursements as presented. Moved by West. Support by DeMarais. Motion passed. Check #8130 through #8158 totaling \$157,416.09.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 9:07 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING

November 15, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Rife, West and Dickerson present. Absent Member: Parsons. A few residents were also present.

Motion to approve agenda as amended. Moved by West. Support by DeMarais. Motion passed. Additions to agenda included: Item H.7. – Oil Barrels on Lovejoy Road, Item I 11. – MTA Educational Conference, 12. – County Addressing Ordinance, 13. – Payment to Road Commission for Chase Lake Road Repair.

Motion to approve minutes from October 18, 2011 meeting. Moved by DeMarais. Support by West. Motion passed.

No response to call to public for agenda items.

Clerk Dickerson and Supervisor Rife provided communications update to members.

Members discussed zoning ordinance 6.06 (Supplemental Regulations Pertaining To Accessory Buildings And Structures) working towards further clarification.

Motion to direct township attorney to send a letter to property owner at 9069 N Gregory Road regarding ongoing ordinance noncompliance issue with basement. Moved by West. Support by Dickerson. Motion passed. Supervisor Rife reported that the property owner did not respond to initial township letter.

Motion to direct township attorney to send letter to property owner at 8377 Sober Road regarding unacceptable property conditions resulting from a fire. Moved by DeMarais. Support by West. Motion passed. Supervisor Rife reported that the property owner did not respond to initial township letter.

Members received update on hobby kennel ordinance violation. The owner has a couple weeks remaining to respond to initial letter from township.

Supervisor Rife will request township attorney update and recommendation regarding issue of deteriorating oil barrels on Lovejoy Road property.

Motion to direct township attorney to send letter to property owner at 8614 Allen Road regarding unacceptable property conditions at this abandoned residence. Moved by Dickerson. Support by West. Motion passed. Supervisor Rife reported that the property owner did not respond to initial township letter.

Clerk Dickerson reported several township hall repairs completed by handyman, Joe Haller.

Updates provided from Jeff Soli – zoning administrator, Clerk Dickerson – planning commission, Eric West – fire authority, Mike Stock – recreation representative.

Mike Rife – supervisor updates, Cindy Dickerson – clerk updates. Members discussed county-level involvement with address ordinance, participation in the Livingston County SPARK economic development program, possible FEMA water run-off mandates, local land application of wastewater treated biosolids, establishment of Absentee Counting

November 15, 2011
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Board for 2012 elections, purchase of used tabulator, and upcoming MTA Education conference in January

Clerk Dickerson announced resignation as ex-officio member of the township planning commission. She plans to remain until the Board appoints a replacement.

Motion to accept financial report as presented. Moved by West. Support by Dickerson. Motion passed.

DeMarais informed members of two vacant township parcels that did not sell at a recent tax sale. She explained that the township now has the opportunity for ownership of the properties or to turn them over to the state. A decision must be made by December 31, 2011. Discussion was tabled until next Board meeting.

Motion to approve payment in the amount of \$36,816.00 to Livingston County Road Commission for repair on Chase Lake Road. Moved by West. Support by DeMarais. Motion passed.

Motion to approve disbursements as reported by Clerk Dickerson. Moved by DeMarais. Support by Rife. Motion passed. Check #8159 through #8192 totaling \$25,188.49.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed. Meeting adjourned at 8:43 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING

December 20, 2011

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, Parsons and DeMarais present. A few other residents were also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Additions to agenda included: Item H.7. – SPARK decision, Item H.8. – Low Impact Development Binder, Item I.13. – Laptop.

Motion to approve minutes from November 15, 2011 Board meeting. Moved by DeMarais. Support by West. Motion passed.

No response for call to public for agenda items.

Supervisor Rife and Clerk Dickerson informed members of recent communications regarding township business. Letter of resignation acknowledged from Board of Review member Alison Killen.

Motion to provide opportunity for any new Board of Review members to attend 2012 board of review training presented by MTA in January 2012. Moved by Rife. Support by West. Motion passed. **Motion to allow interested Board Members to attend MTA Conference. Moved by Rife. Support by Parsons. Motion passed.**

Motion for Resolution 2011-12-20-01 A Resolution Accepting Transfer to the Township of Conway of Tax Reverted Parcel No. 4701-01-101-016 and 4701-01-101-020 From the Livingston County Treasurer.

WHEREAS, Public Act 123 of 1999, hereinafter sometimes referred to as the "Act", established an expedited process whereby property on which taxes have not been paid could be sold for unpaid taxes; and

WHEREAS, the Act creates a series of stages through which a property on which the taxes have not been paid must pass before that property can be sold; and

WHEREAS, the Act allowed each county in the State of Michigan to decide whether its treasurer or the State of Michigan would act as the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold; and

WHEREAS, the Act refers to the governmental entity responsible for overseeing the stages through which a property on which the taxes have not been paid must pass before the property is sold as the foreclosing governmental unit; and

WHEREAS, PURSUANT TO A CONCURRING RESOLUTION OF THE County Board of Commissioners, the Treasurer of Livingston, (hereinafter referred to as the "Treasurer"), is the foreclosing governmental unit under the Act with authority to take all actions judicial or otherwise, required under the Act in order to sell property on which taxes have not been paid in Livingston County; and

WHEREAS, one of the stages through which a property on which the taxes have not been paid must pass before the property is sold in foreclosure; and

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REGULAR MEETING

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WHEREAS, the Act proscribes how the Treasurer is to dispose of property obtained by foreclosure; and

WHEREAS, the Act requires that the Treasurer give a list to the Treasurer of Conway which shall list all the property in that township on which the Treasurer has foreclosed that has not been sold prior to November 1 of the year in which it is foreclosed upon; and

WHEREAS, the property for the current year is as follows:

Tax Parcel No. 4701-01-101-016
Tax Parcel No. 4701-01-101-020

WHEREAS, unless the Township of Conway objects in writing, the Act requires the Treasurer to transfer to the Township fee simple title to the property on that list; and

WHEREAS, the Township of Conway may, in the future, receive from the Treasurer a list of property that will be transferred to it if it does not object; and

WHEREAS, the Township of Conway does wish to obtain from the Treasurer the above described properties, namely parcel no. 4701 01 101 016 and 4701 01 101 020.

NOW THEREFORE BE IT RESOLVED, that the Township of Conway wishes to obtain parcel no. 4701 01 101 016 and 4701 01 101 020, upon which the Treasurer has foreclosed this year, at an estimate cost of chargeback taxes in the amount of \$390.00 and therefore accepts transfer of such property from the Treasurer under the Act; and

BE IT FURTHER RESOLVED, that the Township of Conway authorizes the township clerk and township supervisor signatory authority to take ownership of parcel no. 4701 01 101 016 and 4701 01 101 020 on behalf of the Township of Conway.

Motion was made by West to adopt the foregoing resolution. Support by Parsons. Motion passed with roll call vote: Rife – Aye, Dickerson – Aye, Parsons – Aye, DeMarais – Aye, West – Aye.

Supervisor Rife provided updates for properties with ordinance violations including 6096 N Gregory Road, 8377 Sober Road, 8500 Chase Lake Road hobby kennel, and 8614 Allen Road. Semi trailer on Owosso Road has been moved. Dog ordinance problems arising at 6277 Lovejoy Road.

Motion to advise counsel to move forward with ordinance violation process regarding 8500 Chase Lake Road hobby kennel as resident has not responded within legal response time allotted. Moved by Parsons. Support by West. Motion passed.

Supervisor Rife and Clerk Dickerson provided updates, Members discussed 2012 road projects, status of incomplete Chase Lake Road improvement project and township handyman jobs to include clearing the township hall retention pond area. Clerk Dickerson to research cost options for obtaining low impact development binder. Some member beneficiary forms have not been submitted to clerk yet. Supervisor introduced Olivia Courant as the newly-appointed Township Deputy Supervisor.

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REGULAR MEETING

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Motion to not participate in SPARK program. Moved by West. Support by DeMarais.
Motion passed.

Activity updates provided for zoning, planning commission, fire authority, and recreation.

Motion to accept financial report as submitted. Moved by West. Support by Parsons.
Motion passed.

Motion to transfer funds of \$198.00 out of Appropriations to Other Funds account and into the Spring Clean Up account. Moved by Dickerson. Support by Parsons. Motion passed.

Motion to approve Clerk Dickerson obtaining township attorney review of 2012 millage language after identified mistakes are corrected. Moved by West. Support by Parsons.
Motion passed.

Motion to renew three year Planning Commission appointments to Scott Buell and George Pushies. Moved by Rife. Support by Dickerson. Motion passed.

Motion to appoint Larry Parsons as ex officio Board member to Planning Commission. Moved by Rife. Support by DeMarais. Motion passed.

Motion to appoint Bob Carusi to a three year term member on the Board of Review. Moved by Rife. Support by DeMarais. Motion passed.

Motion to authorize Clerk to conduct research and price comparison necessary to purchase a laptop computer including a warranty and cost not to exceed \$550.00. Moved by Parsons. Support by DeMarais. Motion passed.

Call to the Public response from Mike Stock asking Board to consider road improvement efforts on Chase Lake Road between Fowlerville and Owosso Roads for next year.

Motion to approve disbursements as reported by Clerk Dickerson. Moved by West. Support by DeMarais. Motion passed. Check # 8194 to #8229 totaling \$53,666.83.

Supervisor Rife adjourned meeting at 8:55 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk